

Faisal Amin

(b) (6)

EXPERIENCE

PT Fund, Inc. (Biden-Harris Transition), Washington DC

August 2020 to Present

United States Government Accountability Office, Washington, DC

Assistant General Counsel, Appropriations Law Group

March 2020 – August 2020

Senior Attorney, Budget and Appropriations Law Group

September 2005 – March 2013, July 2017 – March 2020

- General Counsel's Award, 2010; Customer Service Award, 2018.
- Led a new team focused on providing appropriations law assistance to executive branch agencies. Developed, wrote, and edited formal decisions regarding federal appropriations law. Contributor to GAO publication, *Principles of Federal Appropriations Law* (Red Book). Developed and wrote legislative language and legislative history.
- Instructor of GAO appropriations law course. Advise GAO on internal appropriations matters. Developed GAO's Antideficiency Act reports website. Assisted audit teams evaluating agency programs.
- Active in agency initiatives, including diversity in recruitment and electronic records management.
- Detailer to Senate Interior Appropriations Subcommittee, where developed and advocated for EPA \$9B appropriation.

Office of Administration, Washington DC

Deputy General Counsel (Acting General Counsel)

January 2017 – July 2017

- Led team of lawyers and support staff to provide legal advice and counsel to White House officials on sensitive and complex matters related to Federal labor and employment, internal investigations, claims, Government contracts, appropriations, Government ethics, records, and security (cyber, physical, and personnel).
- Served as Designated Agency Ethics Official. Responsible for Congressional oversight and review activities.

Office of the Vice President, Washington DC

Deputy Assistant to the President and Deputy Chief of Staff

October 2016 – January 2017

- Oversaw operations of all staff and activities in the Office of the Vice President, including civilian and military personnel, as well as agency detailees and assignees. Reviewed legal guidance and undertook risk assessment to establish and implement office policy. Served on Vice President's emergency staff for continuity of government.
- Directly managed transition activities to correctly and efficiently close down the office, establish a transition office, brief the Vice President-elect team on office operations, and close out the Residence of the Vice President.

Executive Office of the President, Washington DC

Chief Financial Officer

September 2015 – January 2017

- Responsible for centralized financial management, procurement, and travel services for all 11 offices throughout the Executive Office of the President with annual appropriations totaling ~\$750 million. Presented budget to Congress.
- Primary liaison between White House stakeholders for communications and Hill correspondence on fiscal law matters.
- Oversaw financial operations for many complex transitions, including information technology and accounting systems. Led team during 8th unqualified audit opinion, as well as GAO review of certificated expenditures.

Office of the Vice President, Washington, DC

Director of Administration and Associate Counsel for Fiscal Law

March 2013 – September 2015

- Planned, implemented, and executed \$7 million budget across four appropriations to support the priorities of the Vice President. Analyzed and approved expenditures. Reviewed financial statements and invoices to ensure appropriate use of government funds. Served as agency funds manager and certifying officer. Edited and reviewed agency congressional budget justification. Conducted annual audit of agency financial management processes.
- Oversaw all office administrative operations, including travel arrangements, internship program, facilities management, and human resources. Reviewed office's weekly report for the President's chief of staff.
- Reviewed and approved all military officer and enlisted personnel evaluations, decoration recommendations, and personnel requests and selections. Liaison for military disciplinary actions. Agency continuity program officer.

EDUCATION

University of Arizona, James E. Rogers College of Law, Tucson, Arizona

J.D., 2005

- Graduation speaker; Articles Editor, Arizona Journal of International and Comparative Law

University of California, Berkeley, California

A.B., History, 1999